



ENVIRONMENT PROTECTION TRAINING AND RESEARCH INSTITUTE (EPTRI)

(An autonomous Institute of Government of Telangana)

91/4, Gachibowli, Hyderabad-500032; Telangana

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Date: 24.09.2026

Notification No EPTRI/Procurement/Hiring of Vehicles /Office/ Dated 24-09-2026

Environment Protection Training and Research Institute (EPTRI), Gachibowli, Hyderabad invite sealed quotations for supply of the following vehicles on hire basis as and when required on rate contract basis upto one year. The following are the list of vehicles/ requirement by EPTRI. The Firms are requested to quote in sealed quotation.

Particulars	DZIRE	INNOVA	CRYSTA	AC 21-25-Seater Bus	Non - AC 21-25-Seater Bus	AC 40-45 Seater Bus	AC 50 Seater Bus
Pick up from Airport to EPTRI							
Pick up from EPTRI to Airport							
Pick up OR drop from different locations in Hyderabad FROM EPTRI (Limited to 40kms ONE-WAY)							
Pick up OR drop from different locations in Hyderabad FROM AIRPORT (Limited to 40kms ONE-WAY)							
For 8hrs / 80kms							
Rate per km beyond 80kms							
Rate per hour beyond 8 hrs							
Local Driver's Bhatta per calendar day							
Outstation rate per km							
Outstation Driver's Bhatta per calendar day							
Night Halt charges for outstation per night							
Outstation Min Avg billable kms per calendar day							

Terms nd Conditions:

1. The contractor shall provide names of the drivers and vehicle number on booking confirmation by EPTRI. The contractor shall provide a driver having a good behaviour and should be polite as we are dealing with international participants/Government officials.
2. The contractor shall not employ any person who has not completed eighteen years of age. Fallow statutory laws from time to time.
3. All the Vehicles provide should be hygiene and in good condition.

4. The EPTRI shall not be responsible financially or otherwise for any injury to the driver or person deployed by the contractor during the course of performing the duties.
5. The vehicles provided by the contractor should bear commercial Taxi Cab Registration Numbers and should have comprehensive insurance and Drivers so provided with the vehicles shall have commercial LMV Driving License and Badges.
6. The vehicles should conform to the Pollution norms prescribed, if any, by the Transport EPTRI of Government of Telangana.
7. The contractor shall provide vehicles as per requirement of the EPTRI.
8. In case of breakdown of any vehicle, the contractor shall replace the breakdown vehicle within one hour failing which the EPTRI has the right to hire vehicle from any other sources at the expense of the contractor.
9. The dead mileage in any case should not be more than five Kms. one way.
10. No advance payment will be made.
11. Duty Slips/Movement Slips will be signed by the officer with whom the vehicles are attached for duty on day to day basis. No duty slip shall be entertained unless and until the same is certified/verified by the concerned officer. Meter Reading opening/closing to be entered in the EPTRI Security
12. The bills in triplicate should be made date-wise by the contractor and should be submitted to the Administration of the EPTRI on monthly basis.
13. The contractor while raising the bill should clearly mention that the rate charged/quoted are for petrol or diesel or CNG run vehicle
14. The EPTRI will deduct Income Tax at source under Section 194-C of Income Tax Act from the contractor at the prevailing rates of such sum as income tax on the income comprised therein.
15. The rate contract will be for ONE year or from the actual date of commencement and is renewable on mutual agreement (if found satisfactory) by the EPTRI on the same terms and conditions or such modification as agreeable to both the parties.
16. The contract can be terminated at any time, without assigning any reasons, by EPTRI by giving notice.
17. All the claims/damages arising out of accident, if any, shall be settled by the contractor. The responsibility for loss/damage of property/life due to accident of the vehicle /driver shall be of the contractor. DG, EPTRI / EPTRI shall not be responsible for any such loss/damage.
18. During the period of contract, no request shall be entertained for any hike in the agreed rates due to any reason.
19. In case of dispute regarding interpretation of any term or condition of the tender/contract, the decision of the Director General, EPTRI shall be final.

EPTRI will take above vehicles as and when required to execute project and programmes. The requirement is based on projects or programmes contracted by EPTRI. Interested suppliers are requested to submit their quotations in sealed covers mentioning the subject on the top of cover by **07.10.2026 upto 5 PM** to, EPTRI, Gachibowli, Hyderabad.

Director General